Sample Wedding Day Schedule

Sample Schedule for a wedding with a ceremony at 4.00pm (*Adjust timings and details to suit your wedding)*

Please remember that timings often change on the day and therefore it is very important that a responsible person (MC) is nominated to liaise with the day coordinator and maitre d' regarding updates as they happen on the day.

1:45pm	Groom and Groomsmen depart for Bridgewater
2:30pm	Live musicians – set up for the ceremony (if applicable)
2:30pm	Photographer arrives at Bridgewater (if not already on site)
2:30pm	Groom and Groomsmen arrive at Bridgewater – photos of Groom and Groomsmen
2.30pm	MC arrives at Bridgewater (This is a very important role. Please ensure your MC is happy with undertaking this role) will make themselves known to Justin Button. This guest is the point of contact for our Maitre d' to enable the food and beverage schedule to run on time. (Please give 'MC Information Sheet' document and agreed schedule of events to your MC before the Wedding Day)
2:30pm	Ushers arrive at Bridgewater (at least 1 hour before guests are scheduled to arrive)
3:15pm	Bride and Bridesmaids depart for Bridgewater (Unless getting ready at Bridgewater)
3:30pm	Guests begin to arrive – met at car park by one usher who will direct guests where to park (if over 80 guests). Second usher to stand in entrance arbor between carpark & bathrooms and receive wedding gifts, tell guests where bathrooms are and direct them towards the garden bar. When guests arrive that require golf cart, the ushers to contact BWCE to arrange golf cart pick up
3:50pm	Bride and Bridesmaid/s arrive (if not already here), touch up make up, photographs taken.
3:55pm	Groom and Groomsmen take places. Celebrant to ask the guests to be seated when the bride is ready. (Do not ask guests to sit until cue is given)
3:55pm	The MC or other will advise the band/music that the Bride is ready to start her walk. The MC or other will give the signal to the Music person to start for the Bride to walk. The Bridesmaids descend the staircase followed by the Bride.
4:00pm	Ceremony
4:00pm	Reception band/ DJ to set up at Bridgewater Country Estate (if applicable)
4:30pm	At completion of ceremony MC congratulates the couple, organises full group photo (all guests) then welcomes guests, reads housekeeping rules and explains running of the evening.
4:40pm	Canapés and drinks served to guests at garden bar/patio area. Day Coordinator to co ordinate group photos using list supplied by the bride and groom. Friends & family first, then bridal party. Designated music person to move music to garden bar. If playlist, give to bar staff (Bluetooth hook up at bar).
5:10pm	Day Coordinator to let BWCE staff know that the bridal basket for the bridal party should be prepared ready to go (Optional)
5:55pm	Designated music person plays the background music for the reception area before the guests move from the garden.

6:00pm	MC asks guests to make their way to the reception area. Guests to find allocated seats and get drinks from reception bar.
6:20pm	Bridal party meet the bridal couple behind the sunroom near the swimming pool for en-trance when called my the MC.
6:25pm	Guests seated. MC outlines order of evening/housekeeping rules, bathrooms, designated smoking area, etc.
6:30pm	MC announces Mr & Mrs ..... Head table seated. We DO NOT suggest speeches before your meal. This is so food is delivered hot & in it's best possible state.
6.40pm	Head table is served plated meal. Guests are invited to the buffet by maitre d', or plating commences if set dining.
	Maitre d' will come and see the MC in regards to the food/ speeches and timing for the rest of the even-ing. Once the tables are cleared the maitre d' will advise the MC to start speeches.
7:30pm	(Time dependent on menu selected and quantity of guests)– MC to announce speeches. (Father of the Bride, Father of the Groom, Best man/Bridesmaids, telegrams, emails, Bride and/or Groom).MC to let Maitre d' know speeches are finished.
8.00pm	Cutting of Cake.
8:05pm	Bridal party will be served dessert. Guests to help themselves to dessert buffet, or staff will serve if petit 4's or set dining selected.
8:30pm	Band/DJ begins to play first dance. (MC may need to ask certain tables to move off the dance floor, before music is started). Then all guests dancing.
10:55pm	Band/DJ plays last song, then background music kicks in.
11:00pm	Bride & Groom & all guests depart Bridgewater
11.30pm	Guests are all departed. Please ask guests not to sound horns when leaving & respect our very under-standing neighbors by keeping noise to a minimum when in carpark.