



## All-Inclusive Wedding Package - Booking Form

Wedding Date:

Wedding Date:	
Couple 1 Name	
Telephone Home	
Telephone Mobile	
Email <small>Will this email be our main point of contact?</small>	
Address	
Couple 2 Name	
Telephone Home	
Telephone Mobile	
Email <small>Will this email be our main point of contact?</small>	
Address	



Guest Arrival Time	
Ceremony Start Time	
Grazing Table Start Time	
Finish Time	
Number of guests <i>Up to 40pax Included in Package for \$8000. Any additional will incur a per person charge (maximum of 50 guests)</i>	
Dietary Requirements?	
Bridal Suite Required <i>(Open prior to ceremony only from 10am - Available to hire for \$250)</i>	Yes No
Chalet accommodation Required <i>(Open after ceremony only. Available to hire for \$250)</i>	Yes No
Additional Notes/Request from Couple:	

#### The All-Inclusive Package includes (\$8000)

- Venue Hire for four hours during Winter (May to August) or Weekdays (Monday to Thursday) unless agreed with management
- A Registered Celebrant to conduct your ceremony
- Three Hour Photographer Package
- 80 drinks included in package (Does not include Spirits)
- Grazing Table catering for 40 guests
- Bridal Bouquet (Silk Flowers) plus four Bridesmaids Bouquets (Silk Flowers)
- Grooms Buttonhole (Silk Flower) plus four Groomsman Buttonholes (Silk Flowers)
- Small selection of decorations for the ceremony area / Wine Barrel for cake /welcome sign
- Flower Bouquets for the Reception area
- Speakers and Microphones for the music and speeches
- \*If you wish to have a wedding cake then Bridgewater can arrange this for a cost of \$250 for up to 40pax cake

#### Example of Schedule

- 4.00pm - Guests Arrive/Photographer Arrives / Bridal Party Photos doing final touches
- 4.30pm - Ceremony (In forest)
- 5.00pm - Group Photos (on grand stairs by the reception area)
- 5.20pm - Guests make their way upstairs where bar and grazing table opens/Bridal Party off to get photos around venue
- 6.30pm - Bridal party enter into reception area to enjoy with guests
- 6.35pm - First Dance (If applicable) and cake cutting (If applicable)
- 6.45pm - Speeches (if applicable)
- 7.00pm - Photographer departs
- 8.00pm - Guest to depart



## Terms and Conditions

To secure your booking a non-refundable deposit of \$2000 needs to be paid within 7 days. This can be paid by direct into our Bank account below. **Bridgewater Country Estate - Kiwibank - 38-9018-0744666-00**

### Further details of the package below:

Package is for up to 40 guests. Couple can invite less guests than the 40 allocated and the price does not change, they just get more drinks and food to consume. If more than 40 guests, price per person will be calculated, however no more than 50 guests for this package. Final details such as guests numbers and dietary requirements will be confirmed during the final meeting, which is approx 21 days prior to the wedding date.

Once the 80 allocated drinks are consumed, guests can pay per drink or the couple can create a bar tab for the remainder of the event. Please note that the 80 budgeted drinks does not include Spirits

Ceremony location will be in the Native Forest Only and will be conducted by Bridgewater's registered celebrant. The couple can choose to have an alternative celebrant but the cost of the package will not be adjusted if the couple chooses their own. Couple will need to apply for the marriage licence and bring it with them prior to the wedding

Package includes a rehearsal on site prior to the wedding date. This rehearsal will be for up to 30 minutes and run by the registered celebrant.

Package includes a Photographer for up to three hours on site. Bridgewater has two registered photographers, but selection of photographers is based on availability of date. Once a Photographer has been selected, you will be required to sign their T & C's in addition to the Venues T & Cs. Photographers package includes 250 – 350 images in colour and black and whites. No prints as photos will be all in digital format

Package includes silk flowers for the bridal party bouquets and buttonholes and will be collected from bridal party following the event. Bouquets are not to be thrown in a bridal toss as the bouquet will get damaged. If bouquets or buttonholes are not returned, you will be charged for the replacement cost.

Garden Bar/Patio area will not be opened during this Package however you are welcome to use the full estate for photos to be taken

It is agreed that the event will commence at the scheduled time and that the venue will be vacated at the nominated time unless changes are arranged with the proprietor. For functions that continue after the nominated time there is an additional hourly charge. Package times can be altered from the example schedule but cannot finish past 10.00pm. No refund of hours will be made due to earlier departure. No refunds will be made for un-used portions due to bad weather or change of mind on the day.

If you cancel your All-Inclusive Wedding for any reason, the payment is non refundable. All cancellations must be received in writing.

Where no fee is agreed in writing or orally the services shall be deemed to be provided at the rate that such services are provided by us at the time of the event.

There will be a security bond collected as part of the final invoice of \$1000 to cover any damage that may be incurred during your event. If no damages occurred, then the bond will be refunded by within five days of your wedding.

Decorations and Gifts must be taken away at the end of the wedding. All miscellaneous items bought to the venue by the couple and not owned by Bridgewater Country Estate, must be packed up and taken away immediately following your wedding. After this time penalty charges for removal will apply. No responsibility is held for loss or breakage of these items.

All Vehicles left overnight must be removed by 10.00am the day following the wedding. After this, they may be towed at the owners expense.



Bridgewater Country Estate regrets that its insurance policy does not cover your personal belongings. Whilst we will undertake all possible care of your personal belongings and Wedding gifts, Bridgewater Country Estate takes no responsibility for lost or damaged items.

We welcome children but ask that they are kept under supervision, especially around the ponds. Bridgewater Country Estate accepts no liability in the unlikely event of any accident.

We ask that you and your guests take care to ensure their own safety at all times. Bridgewater Country Estate accepts no liability in the unlikely event of any accident.

Bridgewater Country Estate reserves the right to refuse alcohol to anyone they believe to be intoxicated or underage and to remove any one exhibiting unruly, intoxicated, unsafe, or abusive behavior from the venue.

No Alcohol is to be brought onto Bridgewater Country Estate property, other than the BYO by the bride and groom as agreed by Management. If any is found, it will be taken away and given back at the end of the function. If Bridgewater Estate find any BYO Bottles or cans that have been consumed throughout the event, without agreement from management, the cost of these will be taken out of the bar tab or the bond that is held. No bottles of alcohol will be supplied on the tables (unless agreed previously). This is to avoid any intoxication. Any guests arriving at Bridgewater Country Estate intoxicated will be asked to leave the property immediately.

As required by the Law, guests may be required to display proof of age. Please suggest to your guests that even though this is a wedding, we are still working under a liquor license and please do not be offended if we should ask for proof of age. ID is required without exception. Personal verification will not be accepted.

Any expenses, disbursement and legal costs incurred by either party in the enforcement of any rights contained in this agreement shall be paid by you, including any reasonable legal fees or debt collection agency fees and our normal charge out rates.

Bridgewater Country Estate Ltd shall not be liable for any failure to perform or for any delay in performing any of its obligations in terms of the Agreement due to reasons beyond the reasonable control of Bridgewater Country Estate Ltd, including but not limited to: Any service provided by a contractor, supplier, or any third party; any unpredictable or unpreventable delay in obtaining materials; equipment; labour; contractor services; any other services.

To the fullest extent permitted by law, Bridgewater Country Estate Ltd will not be liable to the client, or any third party, for any incidental, indirect special or consequential loss or damage arising in contract, tort (including negligence) or otherwise. In any event, the total liability of the Blue Harvest Trust shall not exceed the total payments made under this contract immediately prior to the breach.

As a result of providing services to you we will collect relevant personal information. You authorise us to collect, retain and use this information to provide services and develop our relationship with you.

No confetti, sprinkles, glitter or streamers are to be used on Bridgewater Country Estate grounds, please inform your guests of this. Flower petals are acceptable however not to be used in the forest ceremony spot (only on our grass area)

You authorise us to disclose personal information to third parties if our engagement requires us to, or if for the purposes of your function it is beneficial to do so.

Bridgewater Country Estate understands that the wedding details you have filled in are only an indication of what they may be and you have until 3 weeks before your wedding to finalise these details. You are however bound to the Bridgewater terms and conditions.

Noise control is enforced at Bridgewater, and must be kept within the limits of our resource consent of 85dB in our dance area and 40dB at our boundary.



Failure to comply with our Terms and Conditions may result in additional charges being levied against the client.

Signed.....

Date.....

Please complete this form and email it together with the signed Terms & Conditions to: [enquiries@bridgewaterestate.co.nz](mailto:enquiries@bridgewaterestate.co.nz). Once form is completed, invoice will be sent,